

GUILDFORD BOROUGH COUNCIL



BILLINGTON MAYOR

Contact Officer:

John Armstrong, Democratic Services
Manager. Tel: 01483 444102

15 July 2019

To the Councillors of Guildford Borough Council

You are hereby summoned to attend a meeting of the Council for the Borough of Guildford to be held in the **Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB** on **TUESDAY, 23 JULY 2019** commencing at 7.00 pm.

James Whiteman
Managing Director

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WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.



Guildford Borough Council

Millmead House, Millmead, Guildford, Surrey GU2 4BB

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

Time limits on speeches at full Council meetings:	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	10 minutes
Secunder of a motion:	5 minutes
Other councillors speaking during the debate on a motion:	5 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	10 minutes
Proposer of an amendment:	5 minutes
Secunder of an amendment:	5 minutes
Other councillors speaking during the debate on an amendment:	5 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	5 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	5 minutes

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

- 3. MINUTES (Pages 1 - 16)**

To confirm the minutes of the extraordinary meeting of the Council held on 25 April and the Selection meeting held on 15 May 2019.

- 4. MAYOR'S COMMUNICATIONS**

To receive any communications or announcements from the Mayor.

- 5. LEADER'S COMMUNICATIONS**

To receive any communications or announcements from the Leader of the Council.

- 6. PUBLIC PARTICIPATION**

To receive questions or statements from the public.

- 7. QUESTIONS FROM COUNCILLORS**

To hear questions (if any) from councillors of which due notice has been given.

8. ELECTION OF VICE-CHAIRMEN OF COMMITTEES 2019-20

Councillors will recall that, at its Selection Meeting on 15 May 2019, the Council failed to elect vice-chairmen of the following EAB/committees:

- Community Executive Advisory Board
- Corporate Governance and Standards Committee
- Employment Committee

In accordance with Council Procedure Rule 29 (a), the Council will elect the vice-chairmen of the above EAB/committees for the remainder of the 2019-20 municipal year. Details of nominations received by the Democratic Services Manager will be reported on the Order Paper.

9. ELECTION OF GUILDFORD JOINT COMMITTEE CHAIRMAN 2019-20
(Pages 17 - 20)

10. ALLOCATION OF SHADOW LEADER'S SPECIAL RESPONSIBILITY ALLOWANCE (Pages 21 - 26)

11. CAPITAL AND INVESTMENT OUTFURN REPORT 2018-19 (Pages 27 - 100)

12. FOOD POVERTY (Pages 101 - 204)

The Overview and Scrutiny Food Poverty report is presented for information: to share the review findings with the wider membership of the Council and the public and to provide an opportunity for debate on a matter of local concern.

The officer's covering report and the minutes of the Overview and Scrutiny Committee's discussion on 4 June 2019 are attached as Appendices 1 and 2 respectively.

At its August meeting, the Executive (as the decision-maker) will be required to respond formally to the recommendations and indicate agreement or otherwise.

Recommendation to Council:

That the report and recommendations in respect of Food Poverty in the Borough be noted.

13. OVERVIEW AND SCRUTINY ANNUAL REPORT 2018-19 (Pages 205 - 252)

14. COMMUNITY GOVERNANCE REVIEW - PARISHES OF EAST HORSLEY AND EFFINGHAM (Pages 253 - 288)

15. REVIEW OF THE CODE OF CONDUCT FOR STAFF (Pages 289 - 304)

16. APPOINTMENT OF COUNCILLORS TO EXTERNAL ORGANISATIONS 2019-2023 (Pages 305 - 338)

17. APPOINTMENT OF PARISH MEMBERS TO THE CORPORATE GOVERNANCE AND STANDARDS COMMITTEE 2019-2023 (Pages 339 - 344)

18. CORPORATE MANAGEMENT TEAM PAY AWARD 2019-20 (Pages 345 - 348)

19. NOTICE OF MOTION - DECLARING A CLIMATE EMERGENCY

In accordance with Council Procedure Rule 11, Councillor George Potter to propose, and Councillor Steven Lee to second, the following motion:

“Guildford Borough Council notes:

- a) That global temperatures have already risen over 1°Celsius from pre-industrial levels and that the recent 2018 Intergovernmental Panel on Climate Change (IPCC) report states that we have just 12 years to act on climate change if global temperature rises are to be kept within the recommended 1.5° Celsius in order to avoid serious, damaging and likely irreversible environmental, economic and social impacts.
- b) That all governments (national, regional and local) have a duty to act, and that, recognising this, a growing number of UK local authorities have already passed 'Climate Emergency' motions.
- c) That Guildford Borough Council passed a motion on 4 December 2018 acknowledging that “human activity has resulted in global climate change that threatens our future” and that “in our position as a local authority, we have a crucial role to play in both leading by example and influencing the way that the residents and businesses of Guildford Borough live and work”.
- d) That the Council has already been proactive in identifying and delivering projects that save energy and carbon and is currently on track to meet its stated target of 43% CO₂ emissions reductions by 2020, based on 2008/09 levels. However, it recognises that a greater level of ambition and urgency is required, in the light of the above.

Guildford Borough Council therefore:

1. Formally declares a Climate Emergency that requires urgent action.
2. Calls on the UK government to provide the powers, resources and funding support to make local, as well as national, action against climate change possible.
3. Commits to working with partners across the Borough to evaluate and determine how and when Guildford Borough could become carbon neutral.
4. Commits to working towards making the Council's activities net-zero carbon by 2030.
5. Commits to establishing the necessary governance structures, investment plans and officer resources in order for the Council to build a strong foundation to deliver progressively ambitious carbon reductions across our operations.
6. Commits to establishing a borough-wide Climate Change Partnership consisting of representatives from all stakeholders across all sectors.
7. Commits to developing, within 12 months, a clear action plan and timescale for being net-zero carbon across our Council operations, starting with a review of what has already been achieved and plans already instigated.
8. Commits to delivering a joint Member-Officer training programme to enable a shared understanding of how to deliver the above, starting in September 2019.”

20. NOTICE OF MOTION - PLASTIC FREE GUILDFORD

In accordance with Council Procedure Rule 11, Councillor George Potter to propose, and Councillor Diana Jones to second, the following motion:

“This Council recognises the damage plastics can cause to the environment and commits to work with our local communities to reduce the impact we have through our use of non-recyclable, single-use plastics so far as it is reasonable to do so.

This Council also agrees with the general principles of the national ‘Plastic Free Communities’ scheme and commits to supporting, promoting and encouraging plastic free initiatives and events within the borough.

By continuing to play our part in delivering the Surrey Environment Partnership’s Single-use Plastics Strategy (2018) and 5 year action plan, we also commit to:

- (a) Avoiding the use of single-use plastics ourselves where there are suitable alternatives
- (b) Encouraging local businesses to do the same
- (c) Engaging with and supporting the Plastic Free Guildford campaign
- (d) Working with our suppliers to discourage the use of avoidable single-use plastics
- (e) Supporting our communities in their efforts to reduce the use of single-use plastics
- (f) Supporting the national water refill campaign which promotes the provision of facilities to enable people to refill reusable drinking water bottles
- (g) Working with our partners to investigate how we can provide effective and sustainable incentives for the return of single-use plastics for recycling.”

21. NOTICE OF MOTION - LOCAL PLAN AND 2ND QC OPINION

In accordance with Council Procedure Rule 11, Councillor Susan Parker to propose, and Councillor Joss Bigmore to second, the following motion:

“At the ballot box the community expressed considerable disquiet at the Local Plan outcomes secured by the previous Council.

The High Court has determined that there is a case to be argued for all three applications for Judicial Review of the decision to adopt the Local Plan.

The Council’s own QC has advised that the Full Council is the appropriate decision-making body to determine major decisions in respect of the Local Plan. The decision as to how to respond to the Judicial Reviews is a major decision to be taken in respect of the Local Plan and, to date, no decision has been asked or provided in respect of the Judicial Reviews.

The Council's Local Plan strategy was developed in tandem with the same QC who is advising the Council on its defence.

A second QC's opinion will cost between £10,000 and £20,000, and the Council's likely spend defending against the Judicial Reviews will run to hundreds of thousands of pounds. The Council may be committing hundreds of thousands of pounds to defending the JRs without the Council having had the ability to agree the strategy.

Furthermore, NPPF requires that a Local Plan Review takes place when there is a major change or event. There are now legally-binding commitments to move to Zero-Carbon emissions by 2050 (just 16 years after the end of the Local Plan period). A consequential London Green Belt Council paper urges councils to protect the Green Belt and greenfield sites to protect the environment and minimize carbon emissions and/or to mitigate local carbon emissions.

Given that the brownfield survey (relied upon by the Local Plan) is not comprehensive, there are both reasons and opportunity for the Council to review its options in terms of maximizing sustainability (possibly including a new Strategic Land Availability Assessment).

The Judicial Review hiatus offers a useful opportunity to reconsider both the site allocations and the Council's JR strategy.

Any strategic decision regarding the Council's Judicial Review Strategy is a major decision requiring agreement by the Full Council.

As a result, the Council agrees that, prior to such reconsideration including a second QC's opinion, it will limit any defence of the approved Local Plan to matters of factual accuracy or clarification and will then come back to Full Council for a further decision, including the ability to communicate to the Court the new Council's concerns about the perceived excesses in the Local Plan.

22. NOTICE OF MOTION - TOWN CENTRE MASTER PLANNING

In accordance with Council Procedure Rule 11, Councillor John Rigg to propose, and Councillor Tom Hunt to second, the following motion:

“The Council has acknowledged that town centre master planning was not part of the process of preparing the Local Plan - including putting in place a full, detailed land availability assessment of brownfield sites in the town centre - because that could have compromised the Local Plan itself and its objectives.

The majority of Councillors were elected based on an explicit pledge to master plan the town. At the informal Placemaking EAB on Monday 1st July, there was a common call for a master plan for the town centre.

The Council therefore

RESOLVES:

That the process for bringing forward, within the term of this Council, a sustainable Town Centre Master Plan Development Plan Document be commenced immediately, and the Director of Planning and Regeneration

be authorised to engage external master-planning consultancy advice to assist in this process”.

23. MINUTES OF THE EXECUTIVE (Pages 349 - 356)

To receive and note the attached minutes of the meetings of the Executive held on 21 May and 18 June 2019.

24. EXCLUSION OF THE PUBLIC

The Council is asked to consider passing the following resolution:

That under Section 100A(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information, as defined in paragraphs 1 and 4 of Part 1 of Schedule 12A to the Act.

25. FUTURE GUILDFORD: PROPOSED RESTRUCTURE OF CORPORATE MANAGEMENT TEAM (Pages 357 - 378)

26. COMMON SEAL

To order the Common Seal to be affixed to any document to give effect to any decision taken by the Council at this meeting.